

**2254003TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of February 28, 2018

Members Present: Paul Anderson, Dave Tyler, Chuck Riggott and Kirk Montstream

Others Present: WPCA Superintendent E. Arthur Enderle III, WPCA Chief Operator Edward Alibozek, WPCA Attorney Michael Lanza, Board of Finance Member Kathy Pippin, Peter Pippin and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

I. Pledge of Allegiance

The Pledge of Allegiance was recited.

II. Added Agenda Items

There were no added items.

III. Acceptance of Minutes of January 18, 2018 and January 31, 2018

Motion: To accept the minutes of January 18, 2018.
Montstream/Riggott
Passed unanimously

Motion: To accept the minutes of January 31, 2018.
Montstream/Riggott
Passed unanimously

IV. Communications

There were no communications.

V. Public Participation

There was no public participation.

VI. Receipt of Applications

There were no applications.

VII. Approval of Applications

There were no applications to be approved.

Motion: To suspend the regular meeting for the purpose of holding the public hearing.
Riggott/Montstream
Passed unanimously

****Attorney Lanza arrived at 7:03 p.m.***

VIII. Public Hearing

Motion: To open the public hearing for RM18 Holdings LLC, Calamar Enterprises Inc, 20 North Rd and St. George & Kucner, 14 Winton Rd.
Riggott/Montstream
Passed unanimously

Mr. Anderson read the public hearing notice that was published in the Journal Inquirer.

Motion: To close the public hearing for RM18 Holdings LLC, Calamar Enterprises Inc, 20 North Rd and St. George & Kucner, 14 Winton Rd.
Riggott/Montstream
Passed unanimously

Motion: To resume the regular meeting.
Riggott/Montstream
Passed unanimously

IX. Action on Facility Connection Charges

Motion: To impose a facility connection charge as published for RM18 Holdings LLC, Calamar Enterprises Inc, 20 North Rd and St. George & Kucner, 14 Winton Rd.
Riggott/Montstream
Passed unanimously

X. Legal

76 Depot St

Attorney Lanza explained that when the property is sold, the title search company will want the liens released. The account will be paid then.

Sewer Ordinance Revision

There was nothing to report.

XI. Unfinished Business

IT Status

Mr. Enderle reported that ACP3 was completed and they were involved with ACP4. There were no as-builts, Randy Robbins of EIS, has given them as-builts. Mr. Alibozek printed the as-builts on his large format printer and mounted them inside of the panels. Mr. Alibozek reported that it was a comfortable month.

Benefit Assessment Policy

This was not discussed.

XII. New Business

Union Contract Negotiations

Mr. Anderson reported that he had a meeting with Mr. Alibozek. Mr. Anderson had a copy of the current contract in which he made notes. Mostly they were technical details. They discussed health insurance cost and implementation. The pension is up in the air but that is between the pension negotiation board and the union. The WPCA has a subcommittee and can set a date to meet. The subcommittee will meet with Mr. Alibozek and Mr. Bednarz on Wednesday, March 14th at 4:00 p.m. Mr. Enderle is welcome to join them.

Adoption of FY2018-19 Budget

Mr. Enderle provided a revised budget which reflects the 18% health insurance increase. With the reduced rate for the health insurance, the sewer use rate would be \$380.00. That is a \$6 increase to rate payers. Mr. Anderson asked if this budget includes for step increases. Mr. Enderle explained he didn't budget for step increases but an employee had been out on medical leave and there was savings in the salary line. This savings would go into the fund balance and could be transferred to the budget. Mr. Tyler asked Mr. Enderle if he has an idea for potential step increase cost. Mr. Enderle will email Mr. Tyler the information.

Motion: To adopt the FY2018-19 budget in the amount of \$1,881,714.66.
Tyler/Riggott
Passed unanimously

Bill Sheet Review

There were not any questions about the bill sheet. Mr. Anderson pointed out they are 55% expended and 67% through the budget year. That is a good place to be.

Superintendent's Report

Mr. Enderle went over the highlights of the report. There was a problem on South Rd. The WPCA doesn't maintain South Rd; it is part of the Housing Authority. A.E. Koehler was out to clear the line and Cota replaced the line from the main to the house. They were out there for three days. The Town is paying the bills. The WPCA was notified in writing that the DPW will be taking care of South Rd going forward.

DEEP did their annual plant inspection. It went well. Mr. Karolczuk completed the QAQC testing and the quarterly bioassay sampling, the fish test. The test passed; they have never failed. This is a testament to the quality of Mr. Karolczuk's work.

Mr. Enderle and Mr. Alibozek met with MMCT, Fuss & O'Neil and the architect regarding the casino site. The sewer line was capped on Monday. Mr. Enderle met with DelRay construction regarding remedial repairs at the pump stations. Mr. Enderle and Mr. Alibozek attended a fuel cell forum at Eversource. They had a conference call regarding a fuel cell for the plant. Mr. Enderle explained there are grants available. Mr. Alibozek and Mr. Enderle completed and submitted the plant permit. They received a letter stating the permit was in review. Steve Bednarz has been providing safety training and Jon Ference has been working on the FOG program. There was only one alarm this month. Mr. Enderle explained that in the January 18th minutes they agreed to review the financials twice a year, in January and July. The signed agreement and 1st check was received from West River Farms. It is believed that Calamar will pay their FCC in full. They paid the commercial rate for the FCC but will pay 122 units for their sewer use charge. Mr. Enderle felt they would be able to forecast in July for their budget in January.

Mr. Anderson pointed out that Katherine Kneeland received her State certificate for Operator Class III and Mr. Alibozek received a certificate for Telling Stories with GIS.

Transfers

There were no transfers this month.

XIII. Visitors

George Dyson, 67 North Main St

Mr. Dyson did not attend the meeting. Mr. Enderle explained the Mr. Dyson owns a duplex; one commercial and one residential unit. The property is vacant and he would like his sewer use bill adjusted but he does not want to follow the WPCA policy of having his water shut off. It was the consensus of the Board that his bill could not be adjusted.

XIV. Adjournment

Motion: To adjourn the meeting at 8:08 p.m.
Riggott/Montstream
Passed unanimously

Respectfully submitted,

Laura Michael
Recording Secretary